

E-Gate

Dispatcher User Guide



Contents

Add/Update Driver details in Container Chain	3
Set Default Password	5
Verify the User	8
Sending Login and Password	9
Assign a job to a Truck Driver - Drop off	10

Add/Update Driver details in Container Chain



The email address entered below for the Driver Mobility App must be the same email address the driver used to register for the Port of Auckland access module. For a list of the email addresses for your truck drivers, please email Driver Assist.

To add or update driver details in Container Chain, navigate to the left side panel, select **Users**, and click **+ADD USER**.

CONTAINERCHAIN Admin Users

John Mayo
POA TRANSPORTED TEST
N2079869

Dashboard
Notification Dashboard
Map
Operations
Inquiry
Admin
Agreements
Alert Subscriptions
Company
Vessels
Users
Vehicles

Role:

+ADD USER

Drag a column header and drop it here to group by that column

Action	Email	First Name	Last Name	Role Card	Roles	Groups	Is Acti...	Status
	Lotus@poal.co.nz	Kathrin	lotz		Driver - Admin, Notification - Ad...		Yes	
	Finauki@poal.co.nz	Nia	Finau		Driver - Admin, Notification - Ad...		Yes	
	Kilven7@poal.co.nz	Tony	Kilven		Driver - Admin, Notification - Ad...		Yes	
	shuklap@poal.co.nz	POAJNYA	SHUKLA		Notification - Admin, Driver - Ad...		Yes	
	Gary.jayasingh@containerchain.co.nz	GARY	JAYASINGH		Driver - Admin, Notification - Ad...		Yes	
	pranveer@poal.co.nz	pranveer	Chattopadhyay		Driver - Admin, Notification - Ad...		Yes	
	driver1@poal.co.nz	driver1	poal		Driver - Admin		Yes	

E-Gate User Guide

Fill in the user details (**Email, First Name, Last Name, Mobile Phone, Licence Number**). Under account details, select the role “**Driver-Admin**.”

If you are a company owner and the driver doing your own dispatching, choose “**Driver-Admin**” and “**Notification Admin**” under Roles

The screenshot shows a user registration form with two main sections: 'User Details' and 'Account Details'. The 'User Details' section includes fields for Email, Primary Acct, Title, First Name, Last Name, Date of Birth, Mobile Phone, Licence No, Licence Expiry, and Preferred Language. The 'Account Details' section includes fields for Office Phone, Position, and Roles. Red boxes highlight the following fields: Email (jane.doe@test.co.nz), Title (TRUCK DRIVER), First Name (JANE), Last Name (DOE), Mobile Phone (64123412321), Licence No (HB-1EARTH), and the Roles dropdown menu in the Account Details section. The Roles dropdown is currently set to 'Driver-Admin'. There are also checkboxes for 'Receive messages via email' and 'Active', and a 'Set Password' link at the bottom of the User Details section.

Field	Value
Email	jane.doe@test.co.nz
Primary Acct	POAL TRANSPORTER TEST (NZ070RE9)
Title	TRUCK DRIVER
First Name	JANE
Last Name	DOE
Date of Birth	
Mobile Phone	64123412321
Licence No	HB-1EARTH
Licence Expiry	
Preferred Language	
Office Phone	
Position	
Roles	Driver-Admin

Please use email address supplied by Port of Auckland (POAL)

Ensure you as owner truck driver, have consent to work with POAL

Set Default Password

Press on the **Set Password** button on the bottom of the form.

The screenshot shows a user management interface. At the top left, there is a link '← BACK TO USERS'. Below it is a tab labeled 'User Details'. The form is divided into two main sections: 'User Details' on the left and 'Account Details' on the right. The 'User Details' section contains fields for Email (John.Doe@testmail.co.nz), a checkbox for 'Receive messages via email', Primary Acct. (POAL TRANSPORTER TEST (NZ0708E9)), Title, First Name (JOHN), Last Name (DOE), Date of Birth (01/01/1990), Mobile Phone (0212345678), Licence No (HC-LEARNER101), Licence Expiry (10/02/2027), Preferred Language (English), and a checkbox for 'Locked'. The 'Set Password' button is highlighted with a red box. The 'Account Details' section contains fields for Office Phone, Position (TRUCK DRIVER), and Roles (Driver - Admin, Notification - Admin). There is also an 'Active' checkbox which is checked. At the bottom of the form, there are two buttons: 'ADD' and 'INVITE'.

← BACK TO USERS

User Details

User Details

Email John.Doe@testmail.co.nz

☐ Receive messages via email

Primary Acct. POAL TRANSPORTER TEST (NZ0708E9)

Title

First Name JOHN

Last Name DOE

Date of Birth 01/01/1990

Mobile Phone 0212345678

Licence No HC-LEARNER101

Licence Expiry 10/02/2027

Preferred Language English

☐ Locked **Set Password**

Account Details

Office Phone

Position TRUCK DRIVER

Roles Driver - Admin Notification - Admin

☒ Active

ADD INVITE

After filling in and confirming the nominated password, click **SAVE**.

The screenshot shows a 'Set Password' dialog box overlaid on a user profile page. The dialog box has a title bar with a close button (X). It contains two input fields: 'New Password' and 'New Password (Confirm)', both masked with dots. Below the 'New Password' field, there are three green checkmarks indicating password requirements: 'Minimum length of 6.', 'Contains a mix of lower and upper case.', and 'Contains a number.'. At the bottom right of the dialog box, there are two buttons: 'Close' and 'SAVE'. The 'SAVE' button is highlighted with a red border. The background shows a user profile for 'JOHN' with a role of 'TRUCK DRIVER' and a status of 'Active'.

Set Password

New Password

Minimum length of 6.
Contains a mix of lower and upper case.
Contains a number.

New Password (Confirm)

Close SAVE

Ensure all fields are correct, then click **ADD**.

[Back to Users](#)

User Details

User Details

Email

John.Doe@testmail.co.nz

☐ Receive messages via email

Primary Acct.

POAL TRANSPORTER TEST (NZ0708E9)

Title

First Name

JOHN

Last Name

DOE

Date of Birth

01/01/1990

Mobile Phone

0212345678

Licence No

HC-LEARNER101

Licence Expiry

10/02/2027

Preferred Language

English

☐ Locked

[Set Password](#)

Account Details

Office Phone

Position

TRUCK DRIVER

Roles

Driver - Admin

☒ Active

ADD

INVITE

Verify the User

To verify if the user has been created, use the **search bar** located in the top right corner of the header to search for the user's name. If the user is found, they have been successfully created.

Role:

Drag a column header and drop it here to group by that column

Q John

Y

Grid

Refresh

Settings

+

ADD USER

Action	Email	First Name	Last Name	Rate Card	Roles	Groups	Is Acti...	Status
<div><div>Menu</div></div>	John.Doe@testmail.co.nz	John	Doe		Driver - Admin		Yes	

1

15

data items per page

1-1 of 1 items

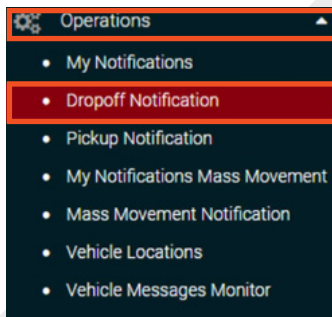
Results are filtered. - clear all filters

Send Login and Password

After creating the User, you can now use the login details for the Driver mobility App. If you are a Dispatcher, please send these details to the truck driver.

Assigning a job to a Truck Driver

1. Log into Container Chain
2. In the menu on the right hand side, select **Operations > Drop Off Notification**



3. Select **Drop Off: Container Terminal** and **Location: Select drop-off location from drop down list** and click on **By Container No.**

The screenshot displays a three-step progress bar at the top, with 'Step 1' being the active step. The main heading is 'Step 1: Dropoff', followed by the instruction 'Please select your dropoff facility type'. Below this is a dropdown menu with 'Container Terminal' selected. The next section is titled 'Location' with the instruction 'Please select your Preferred dropoff location'. A dropdown menu shows '(NZC4EEB7) POAL FERGUSSON EMPTY EXPORT' selected. At the bottom, there are two buttons: 'BY CONTAINER NO.' (highlighted with a red border) and 'BY BOOKING NO.'.

Step 1 Step 2 Step 3

Step 1: Dropoff

Please select your dropoff facility type

Container Terminal x

Location

Please select your Preferred dropoff location

(NZC4EEB7) POAL FERGUSSON EMPTY EXPORT x

BY CONTAINER NO. BY BOOKING NO.

4. Enter the Container number and click **FIND CONTAINER DETAILS**

Step 1 Step 2 Step 3

RETURNING TO: POAL FERGUSSON EMPTY EXPORT

Step 2: Containers

Note: All containers must be returned to the same location.

Container Number

MWSU1234567

+ Add a Container

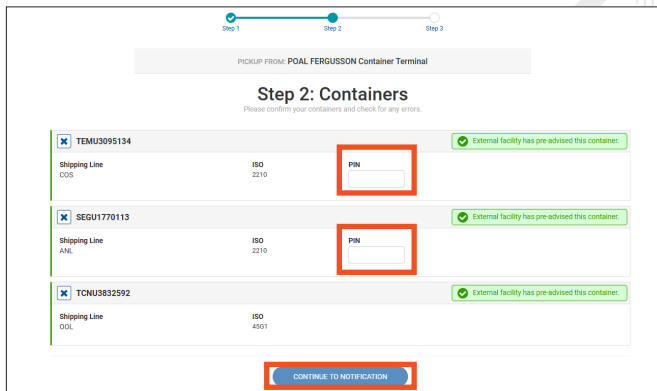
FIND CONTAINER DETAILS

Egate Dispatcher

Deliver check has moved from PortConnect to ContainerChain. If an import unit requires an ECN or Random number, then the dispatcher will be required to enter this at the time of creating the booking.

E-Gate User Guide

If a PIN number is required, enter the Deliver Check number (ECN or Random Number) into the PIN field.



Step 1 Step 2 Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

Step 2: Containers

Please confirm your containers and check for any errors.

<input checked="" type="checkbox"/>	TEMU3095134	Shipping Line COS	ISO 2210	<input type="text" value="PIN"/>	<input checked="" type="checkbox"/> External facility has pre-advised this container.
<input checked="" type="checkbox"/>	SEGU1770113	Shipping Line ANL	ISO 2210	<input type="text" value="PIN"/>	<input checked="" type="checkbox"/> External facility has pre-advised this container.
<input checked="" type="checkbox"/>	TCNU3832592	Shipping Line OOL	ISO 4501		<input checked="" type="checkbox"/> External facility has pre-advised this container.

If no PIN number is required, press **Continue to Notification**.

Step 1

Step 2

Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

Step 2: Containers

Please confirm your containers and check for any errors.

<input checked="" type="checkbox"/> TEMU3095134			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line COS	ISO 2210	<div>PIN 798429210</div>	
<input checked="" type="checkbox"/> SEGU1770113			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line ANL	ISO 2210	<div>PIN 96402691</div>	
<input checked="" type="checkbox"/> TCNU3832592			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line OOL	ISO 4501		

CONTINUE TO NOTIFICATION

E-Gate User Guide

If the PIN number is invalid/incorrect, please check the import paperwork for the correct number or contact.

Step 1Step 2Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

Step 2: Containers

Please confirm your containers and check for any errors.

Error Invalid PIN entered. Please enter the correct PIN and try again.

<input checked="" type="checkbox"/> TEMU3095134	External facility has pre-advised this container.	
Shipping Line COS	ISO 2210	PIN 234234
<input checked="" type="checkbox"/> SEGU1770113	External facility has pre-advised this container.	
Shipping Line ANL	ISO 2210	PIN 234234
<input checked="" type="checkbox"/> TCNU3832592	External facility has pre-advised this container.	
Shipping Line OOL	ISO 4501	

CONTINUE TO NOTIFICATION

Successful delivery Check will proceed to next step 3.

Step 1

Step 2

Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

Step 3: Pickup times

Select your preferred time of pickup, and assign it to each ISO code.

Please select your preferred time

Today openWED openTHU openFRI openSAT open14/01/2025

11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00
2	2	1	2	2	2	1	2	1	2	2	2	2	2	2	2	2
\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00

CONTAINER DETAILS

ASSIGN TIME

TEMU3095134
2210

ASSIGN TIME

SEGU1770113
2210

ASSIGN TIME

TCNU3832592
45G1

VEHICLE

DRIVER

Choose Vehicle

Choose Driver

Choose Vehicle

Choose Driver

Choose Vehicle

Choose Driver

CREATE NOTIFICATION



**PORT OF
AUCKLAND**

TĀMAKI HERENGA WAKA