

# Vessel Visit Information

**Arrivals:** Must be sent at least 48 hours prior to [harbourcontrol@poal.co.nz](mailto:harbourcontrol@poal.co.nz)

## Vessel Information

Vessel					IMO #	
Vessel Type	Bulk Carrier	Tanker	Container	Car Carrier	Other:	
LOA (m)					LBP (m)	
Keel to Mast (m)					Summer Deadweight	
Beam (m)					Owner/ Operator	
Ship Email					Ship Phone	

## (Part A) Voyage Information - Arrival

ETA Pilot Station		Voyage #	
Commence Work		ETD	
Last Port		Next Port	
Berth		Side Alongside	PORT STARBOARD
Agent Attending		Agent Phone	
Arrival Drafts	Fwd:	Mid:	Aft:
GM (m)		Displacement	

## Voyage Information – Departure

**Departures:** Must be sent at least 4 hours before departure to [harbourcontrol@poal.co.nz](mailto:harbourcontrol@poal.co.nz)

Departure Drafts	Fwd:	Mid:	Aft:
GM (m)		Displacement	
Vessels Master confirms receipt of the Port of Auckland Port Handbook and accepts the terms and conditions in the following sections:		General requirements	Yes / No
		Safety	Yes / No
		Security	Yes / No

## (Part B)

Additional Requirements	
Water	Yes / No
Gangway	Yes / No
Interwaste garbage collection	Yes / No
Painting operations request	Yes / No
Hot work permit request	Yes / No
Diving operations booked	Yes / No
Hull condition cleared by MPI	Yes / No

Pilot ladder will be rigged on the Leeward side and conform with the IMO and SOLAS requirements?	Yes / No
Ensure Pilot has a clear passage from Pilot Ladder to the Bridge free of lashings and cargo	Yes / No
Hull condition is free from algae for the safety of port tugs?	Yes / No
No modifications have been made to the vessel which may affect the manoeuvring characteristics since last call? If yes, note below:	Yes / No
Any navigational and/or manoeuvring defects? If yes, note below:	Yes / No

**Note for agents:** Completion of this form does not release you from your obligation to provide port security with the mandatory "Maritime Security Report" as per Part G of the New Zealand Border Agencies Advance Notice of Arrival (NZCS 344). This border agency form must be emailed to [security@poal.co.nz](mailto:security@poal.co.nz)

Declaration from Agents and Vessels' Masters / We understand below and have advised our staff accordingly.

Signature - MASTER/AGENT: \_\_\_\_\_ Date: \_\_\_\_\_

- |  |          |
|--|----------|
| <b>A) No pedestrian access throughout the port</b>   | Yes / No |
| Master has been advised and understands about no pedestrian access between main gate and vessel or between two vessels. Crew MUST use the security van for all transfers<br>Transport Phone: 09 348 5335   |          |
| <b>B) Ship chandlers and provedores</b>  | Yes / No |
| Completed induction and signed POAL - Terms of Entry   |          |
| <b>C) No painting of shipsides or oversides at berth</b>   | Yes / No |
| Painting of the ship's hull whilst alongside a berth is not permitted  |          |
| <b>D) Bunkering</b>  | Yes / No |
| Pollution prevention precautions in place as per SOPEP, Suppliers to have Tier 1 plans in place Harbourmaster permission to be obtained. Shipside operations should not be impacted  |          |
| <b>E) Sludge transfer</b>  | Yes / No |
| Pollution prevention precautions in place. Stevedores or Shift Managers to be advised. Shipside operations should not be impacted  |          |
| <b>F) Lubeoil and oil deliveries</b>   | Yes / No |
| Appropriate PPE; Stevedores or Shift Managers to be advised; Shipside operations should not be impacted  |          |
| <b>G) Funnel smoke &amp; noise reduction</b>   | Yes / No |
| Are auxiliary generators fitted with a reactive silencer<br>Environmental pollution is not permitted whilst in Auckland. No Burn Out operations permitted Breaches may lead to delays in vessel operations   |          |
| <b>H) For draft and ship related activities (gangway etc.)</b>   | Yes / No |
| Stevedores or Shift Managers to be advised. Shipside operations should not be impacted   |          |
| <b>I) Quarantine garbage collection</b>  | Yes / No |
| Contractor (Interwaste) will visit each ship in port each day between 07:00 - 15:00.<br>If collection required outside these times, please email<br><a href="mailto:aucklandservice@interwaste.co.nz">aucklandservice@interwaste.co.nz</a><br>with time for pick up and estimated garbage offload quantities |          |
| <b>J) Whale protocol area</b>  | Yes / No |
| Master acknowledges the Hauraki Gulf Transit Protocol for Commercial Shipping to reduce the risk of collisions with whales.  |          |
| <b>K) Modifications since last call</b>  | Yes / No |
| Master to confirm that the vessel has had no modifications to hull/machinery since last call at AKL.<br>If for first call, then information if modifications cause any changes to manoeuvring characteristics - provide details.   |          |
| <b>L) Is the vessel burning low sulphur fuel whilst in Auckland waters</b>   | Yes / No |
| Confirmation of the type of fuel being used by vessel or if vessel is fitted with scrubbers  |          |

**At least 3 hours notice shall be given for any changes to pilotage timings. Notice period less than 3 hours will not guarantee the time requested.**

[This is a requirement for you to confirm your booking time.](#)