

# Port Access Application Form (PAAF)

This form is only used by existing access card holders to change companies. It is no longer required by new port users or employees.

This form is to be submitted by email to your Ports of Auckland Ltd contact. It must be authorised by the relevant Manager at the Ports of Auckland Limited (POAL) before an access card is issued.

**Required Notice:** Information on this form may be stored on a secure database by POAL. POAL may be required to pass the information on this form to government enforcement agencies at their request.

External

POAL Contractor

Company Name

Individual Applicant's Name

Contact Number (mobile preferred)

Email Address

Verification Photo Identification number	Driver's Licence	
	Passport Number	
	18+ card or other	

Primary location of work – you MUST select one of the options below:

Engineering     Head Office     Multi Cargo     Other

Access Start Date	Access Finish Date (Fixed Term)
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I have seen and agree to the [Terms of Entry](#)

Customer account number.....(charged the access card fee to our account)

The section below is for internal POAL use only

Name/Position of Person Authorising Access

Payment Method     EFTPOS     ON ACCOUNT     EXEMPT

External companies must email the completed form to the POAL contact for authorisation. For transport operators wanting access to Multi Cargo submit this form via email to [mcops@poal.co.nz](mailto:mcops@poal.co.nz).